

**UNIVERSITY OF FLORIDA COLLEGE OF ENGINEERING  
DIVISION OF STUDENT AFFAIRS**

**GUIDELINES FOR DUAL ENROLLMENT - UF/SFCC**

University of Florida students who wish to be dually enrolled at Santa Fe Community College must petition for dual enrollment credit through their college. Guidelines for dual enrollment have been established and are detailed in the University catalog. Further clarification of these guidelines and their application follows:

UF students generally are not permitted to dual enroll in courses which are offered at UF (see catalog). Under this established rule, the only acceptable dual enrollment courses would, perhaps, be some courses in certain 'vocational' areas.

For exceptional reasons, dual enrollment for courses offered by UF may be permitted in cases such as the following:

- The particular course is not offered at UF in the semester in which the student must complete the requirement.
- The student works during the day (must be documented) and the course is offered during the evenings at SFCC.
- The course is filled at UF and the student needs to complete Gordon Rule or other requirements during that semester.
- The student completed previous courses in a series at SFCC.

Unacceptable reasons for requesting dual enrollment include:

- Afraid the course may be too difficult at UF and want to protect GPA.
- Do not like the size of classes at UF.
- Want to save money by taking SFCC courses.
- SFCC is closer to where the student lives.

Students requesting dual enrollment must remember that under no circumstances may hours earned at a community college beyond 60 credit hours may be counted towards the hours needed for graduation. Community college courses may fulfill graduation requirements under this circumstance, but they will not count as credit hours earned or compute in the GPA.

Completed petition should be taken to the Student Affairs Dean's Office, 312 Weil Hall, for approval.

The petition form and copy of the approval memorandum addressed to SFCC, Office of Admissions will be returned to the student's department for the student's file.