UF College of Engineering
Declaration of Outside Activities and Financial Interests

Name:_____________________________________________

Title:_____________________________________________

Office Phone:_______________________________________

E-Mail Address:_____________________________________

Department or Unit:_________________________________

The UF College of Engineering requires all employees (faculty, staff, post-doctoral fellows, research staff, and graduate assistants) to declare on an annual basis if they have, or anticipate having in the coming year, outside activities or financial interests that must be disclosed per University rules and terms of the applicable collective bargaining agreement.

I have reviewed the University of Florida’s rules and applicable collective bargaining agreement regarding Outside Activities and Financial Interests, and have determined that:

_______ I do have outside activities and/or financial interests that require submission of the University of Florida’s Disclosure of Outside Activities and Financial Interests Form. A completed UF Disclosure Form (http://www.generalcounsel.ufl.edu/downloads/Appendices/appendixB1.pdf) has been or will be submitted for this fiscal year (begins July 1 of each year) per University requirements.

_______ I do not have outside activities and/or financial interests that require submission of the University of Florida Disclosure of Outside Activities and Financial Interests Form.

____________________________________  __________________________________
Employee’s signature  Date

Completed forms must be submitted to: College of Engineering, Personnel and Payroll Office, 340 Weil Hall, P.O. Box 116550
(a copy should also be submitted to your Department Chair)

An employee’s failure to report activities or financial interests under the University’s rules or the applicable collective bargaining agreement or to follow any conditions imposed pursuant to the University’s approval of such activities or interests may be grounds for disciplinary action.

Information on the University’s guidelines and procedures are located on the web at http://www.research.ufl.edu/research/outside_activities.html. Questions regarding the College of Engineering requirements can be directed to the Associate Dean for Research.