# Course Equivalency Request Form

**Students:** In order to receive credit for courses taken at other universities, the course must be predetermined to be equivalent to the UF course it is to replace. Please fill out this form in its entirety to ensure proper credit is granted where allowed.

***You must include the following when submitting this form:***

- ☐ Official course description from the transfer institution's catalog
- ☐ Course syllabus including chapters of text, with chapter topics and descriptions, to be covered throughout the course

Student Name _____ UFID _____

UF Email _____@ufl.edu (GatorLink address is required by FERPA)

UF Course Number _____ Course Title _____ Credits ____

Name of Transfer Institution _____

Transfer Course Number _____Course Title _____ Credits ____

Term to be taken: Semester: ____ Fall ____ Spring ____ Summer Year: _____

----------**UF FACULTY ONLY**----------

I recommend this request to be ____ APPROVED ____ DENIED

Comments:_____

_____

_____

_____

| _____ | _____ | _____ |
|---|---|---|
| UF Faculty Evaluator Signature | UF Faculty Evaluator (printed name) | Date |

A copy of the signed form and course syllabus must be sent to Engineering Undergraduate Student Affairs in 204 Weil Hall.